

Substance Abuse, Prevention and Treatment Task Force/Coalition  
 April 6, 2018  
 Community Health Assessment/Improvement Plan

**Meeting Highlights and Action Plan**

Topic	Key Points	Action Items <i>Including Responsible Party/Timeline if applicable</i>
Introductions	<ul style="list-style-type: none"> <li>• Introductions made</li> </ul>	
Strategic Plan	<ul style="list-style-type: none"> <li>• Reviewed Strategic Plan with revisions</li> <li>• Give the Coalition Structure</li> <li>• CHIP data needs</li> <li>• Need to look at goals semiannually, evaluate for progress</li> <li>• The table of tactics needs to be completed by the Coalition</li> <li>• Data Committee to complete the data portion of the tactics/objectives table</li> <li>• The Coalition Coordinator will be responsible for implementing the Strategic Plan. Motion to adopt was made by David Cotto, second by David Estrop, all in favor.</li> <li>• Dr. Estrop requested that a presentation regarding the Substance Abuse Coalition Strategic Plan and the Coordinator position be made to the City Commissioners prior to filling the position and Mike Cooper suggested that the same presentation be made to the County Commissioners who meet every Wednesday morning.                             <ul style="list-style-type: none"> <li>✓ Meeting for City Commissioners is set for June 19<sup>th</sup> and the County Commissioners will be June 20<sup>th</sup>.</li> <li>✓ Presentation needs to include data piece.</li> </ul> </li> </ul>	
Coordinator Position	<ul style="list-style-type: none"> <li>• The Coordinator position has been posted</li> <li>• The position will be funded by grant monies; \$82,000.00 and MHRB will possible fund \$75,000.00.</li> <li>• The position will be a full time contracted consultant for one year. Beyond year 1 will be dependent on funding.</li> <li>• Wendy will rewrite the job description to include grant deliverables. Additionally, Wendy will seek input from an attorney when writing the contract for the Coordinator</li> <li>• Wendy will send the job description and posting out to coalition when ready.</li> <li>• What goals, tasks or initiatives that the position entails could potentially generate an income? Needs to be determined. Look into other ways to sustain the position after the initial monies are gone.</li> </ul>	
CCIM4C	<ul style="list-style-type: none"> <li>• CCIM4C sub-committee is looking at data in detail – causal factors and root causes drive the process</li> <li>• Still need more data</li> <li>• Drug Death Review has provide good data for use in the process</li> <li>• Mercy Health working on getting data together</li> </ul>	

	<ul style="list-style-type: none"> <li>• Need data from physician surveys</li> <li>• Need data to support the stigma view.</li> <li>• Utilize Pre and Post surveys at events to generate additional data</li> <li>• Could we utilize Survey Monkey, creating a 5-10 questions survey that could be distributed to those who have received education through forums, lunch and learn sessions, coalition member's contacts, etc. A survey tool is needed as soon as possible</li> <li>• Need consistent wording when collecting baseline data from multiple sources</li> <li>• Data is needed to show we are influencing attitudes</li> <li>• Logic chains need to be utilized</li> <li>• Strategies are often chosen first then the cause is back into. The process really needs to be reversed.</li> <li>• Rocking Horse has introduced Chiropractic services into their practice as an alternative method of pain management with a goal of reducing the number of prescriptions for opiates</li> <li>• Comparisons with other local counties is needed, is our needs and data different than theirs.</li> <li>• Need to look at attitude data collection vs. impact data collection</li> <li>• Do we need an Advocacy subcommittee</li> <li>• To date more focus has been on the symptoms of the problem, lag measure, but it needs to be redirect to lead measures so that we can work toward resolving the problem. Fix instead of bandage.</li> <li>• Community efforts need to be aligned with common goals/objectives and mythologies</li> <li>• Shayne Gray, GIS, has 6 spreadsheets that need completed then ready to share with the community. Some will be easier than other to fill in. The spreadsheets will need to go from excel format to Google docs so that they can be shared out for data input and then converted back to excel for GIS. Backbone partners can be a good resource and data could possibly be gathered electronically.</li> <li>• Need to explore the possibility of funding from stakeholders</li> <li>• Need to bring stakeholders into conversation</li> <li>• Seed money – start with CCIM4C</li> </ul>	
<p><b>Other Discussion</b></p>	<ul style="list-style-type: none"> <li>• <b>1<sup>st</sup> Responders Appreciation letter writing campaign is the week of April 9, 2018</b> <ul style="list-style-type: none"> <li>✓ Post cards have been printed for use as thank you notes, more can be ordered</li> <li>✓ Every 1<sup>st</sup> Responder will receive a post card.</li> <li>✓ The campaign covers 3 counties including Clark.</li> <li>✓ There will be an article in Wednesday's edition of the News Sun</li> <li>✓ Mike Cooper to reach out to MHRB for an interview</li> <li>✓ Mercy Health will host a table on Wednesday, April 11, 3-5, for 1<sup>st</sup> Responders to show appreciation. Public can stop at table to say thank you</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>✓ <b>Joint proclamation of Thanks from City and County Commissioners</b></li> <li>• <b>April is Mental Health Awareness Month (Tracey to send graphics)</b> <ul style="list-style-type: none"> <li>✓ <b>Put on health department marquee</b></li> <li>✓ <b>Post on Facebook</b></li> </ul> </li> <li>• <b>April 27<sup>th</sup> meeting has been postponed until Friday, May 4, 2018, at 10:00 AM. There is another event on the 27<sup>th</sup> that will affect several members of the Coalition.</b></li> </ul>	
<b>Submitted by:</b>	<ul style="list-style-type: none"> <li>• <b>Tina Fisher</b></li> </ul>	
<b>Next Meeting: May 4, 2018, 10:00 AM at 529 East Home Road. Please use Entrance C</b>		