



Meeting Highlights and Action Plan

Topic	Key Points	Action Items <i>Including Responsible Party/Timeline if applicable</i>
Task Force Members Present	<ul style="list-style-type: none"> S. Dahlinghaus, A. Kaup-Fett, M. Ivory 	
Review Work Plans	<ul style="list-style-type: none"> The group reviewed all 3 work plans. Tobacco 21 and STAND group work plans are complete. The group decided to go a different route for community engagement, inviting students from schools across the county to create an outreach video. The winner will be announced in March 2017. The group hopes we will be able to supply a prize to the winner. 	<ul style="list-style-type: none"> ✓ S. Dahlinghaus will update the community engagement work plan and share with the group for review.
Tobacco 21	<ul style="list-style-type: none"> CCCHD Health Commissioner, Charlie Patterson, is approaching the Board of Health in late May to ask for their support on this effort. Outreach letters have been sent. A fact sheet has been created for outreach purpose. Next step is to begin contacting Council Members and Commissioners to identify a “champion” for the effort. 	<ul style="list-style-type: none"> ✓ S. Dahlinghaus will send outreach letter to Rocking Horse Center, MHRB and Springfield City Schools. ✓ Fact sheet will be shared with all members.
New Rules re: E-Cigarettes	<ul style="list-style-type: none"> The group briefly discussed the new rules around e-cigarettes: the FDA is now regulating e-cigarettes and they cannot be sold to anyone under the age of 18. The group briefly discussed developing an initiative surrounding e-cigarettes, but decided not to at this time. 	
Delegate Tasks and Next Steps	<ul style="list-style-type: none"> See “Action Items” Box 	<ul style="list-style-type: none"> ✓ Tobacco 21: Outreach letters to agencies and governmental reps ✓ STAND: Identify adults who may be interested in leading a STAND group at their school ✓ Engagement: Draft letter to schools regarding participating in the video contest, identify appropriate contacts.

Next Meeting: June 7, 3:00PM @ CCCHD