



**Meeting Highlights and Action Plan - Draft**

Agenda Item/ Topic	Key Points	Action Items <i>Including Responsible Party/Timeline if applicable</i>
<p><b>Members Present &amp; Overview</b></p>	<ul style="list-style-type: none"> <li>• S. Dahlinghaus, M. Hemphill, S. Erlewine, L. Saunders, M. Ivory, H. Rowen (CareSource), K. Maloney, D. Henderson, D. Palmer, L. Hardacre</li> <li>• S. Dahlinhaus stated our ultimate goal today is to create the work plan so that it can be presented to the Chronic Disease Task Force on June 13<sup>th</sup>.</li> </ul>	<ul style="list-style-type: none"> <li>✓ S. Dahlinghaus to create work plan and send out to Chronic Disease Task Force.</li> </ul>
<p><b>Work Plan Discussion</b></p>	<ul style="list-style-type: none"> <li>• Task Force Subgroup discussed what the impact objective should be.               <ul style="list-style-type: none"> <li>➢ Impact Objective: Increase self-management, education, and awareness to create behavior change (adults).</li> <li>➢ SMART Objective: By 3/2018 the Chronic Disease Task Force will increase the number of patients completing diabetes education courses as evidenced by the increase of two ADA certified cites in Clark County.</li> <li>➢ Evaluation (How do we know when we have been successful): When the Chronic Disease Task Force has two ADA sites in Clark County.</li> </ul> </li> </ul>	
	<ul style="list-style-type: none"> <li>• S. Dahlinghaus stated what are our objectives to make sure that we achieve the smart goal of having two ADA certified cites?               <ul style="list-style-type: none"> <li>➢ Identify Cites                   <ul style="list-style-type: none"> <li>▪ Subgroup responded that Rocking Horse needs to be one of those certified ADA cites.</li> <li>▪ M. Hemphill stated that SRMC and Mercy Memorial are certified cites.</li> <li>▪ <b>Cites should be identified by 6/20/2016 with a letter of intent</b></li> </ul> </li> <li>➢ Research Process                   <ul style="list-style-type: none"> <li>▪ Application process – reviewing the curriculum</li> <li>▪ Cost - \$1000 to be certified</li> <li>▪ Staffing</li> <li>▪ Approval Process</li> <li>▪ Submit to ADA</li> <li>▪ RHC Rep</li> <li>▪ <b>Research process should be completed by 06/20/2016</b></li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>✓ D. Palmer, RHC Staff, and Task Force members to work on identifying cites</li> <li>✓ D. Palmer &amp; L. Saunders to work on the research process</li> </ul>

<p style="text-align: center;"><b>Work Plan Discussion Cont.</b></p>	<ul style="list-style-type: none"> <li>➤ Identify Instructor, Coordinator <ul style="list-style-type: none"> <li>▪ L. Saunders suggested adding to the education team (pharmacy students at Cedarville)</li> <li>▪ <b>Identifying Instructor should be completed by 10/20/2016</b></li> </ul> </li> <li>➤ Identify a Dietician to partner with Rocking Horse <ul style="list-style-type: none"> <li>▪ Leslie Edmunds?</li> <li>▪ CMHP Dietician</li> <li>▪ <b>Identifying a Dietician should be completed by 10/20/2016</b></li> </ul> </li> <li>➤ Identifying Teaching Cites <ul style="list-style-type: none"> <li>▪ What do we have accessible? Subgroup responded with a Spanish Interpreter.</li> <li>▪ <b>Identifying teaching cites should be completed by 10/20/2016 with an MOU</b></li> </ul> </li> <li>➤ RHC &amp; SRMC should begin internal referrals <ul style="list-style-type: none"> <li>▪ <b>Internal referrals should be completed by 11/1/2016</b></li> </ul> </li> <li>➤ Begin Teaching Patients <ul style="list-style-type: none"> <li>▪ <b>Teaching patients should be completed by 11/2016</b></li> </ul> </li> <li>➤ Streamline billing <ul style="list-style-type: none"> <li>▪ D. Palmer stated you can't bill until the full cycle is finished but once certified by the ADA you can back bill up to six months.</li> <li>▪ <b>Streamline billing should be completed by 11/1/2016</b></li> </ul> </li> <li>➤ Community Education <ul style="list-style-type: none"> <li>▪ Press release</li> <li>▪ Springfield News Sun, etc.</li> <li>▪ <b>Community Education should be completed by 12/01/2016 by CCCHD and CDTF.</b></li> </ul> </li> <li>➤ Repeat steps for cite # 2 - Expansion</li> </ul>	<p>✓ D. Palmer to call Steve on verification on teaching patients.</p>
<p><b>Next Meeting: TBA</b></p>		