



**Meeting Highlights and Action Plan**

<b>Topic</b>	<b>Key Points</b>	<b>Action Items</b> <i>Including Responsible Party/Timeline if applicable</i>
<b>Introductions</b>	<ul style="list-style-type: none"> <li>• Introductions of the group. Identifying any key people who need to be at the table or anybody that we are missing.</li> </ul>	Anita - Arrange meetings Monthly
<b>Follow-up</b>	<ul style="list-style-type: none"> <li>• Anita followed up on meeting with Chris Sanchez at Springfield City Schools about a meeting with Lincoln, Perrin Woods, and Fulton 2<sup>nd</sup> grade teachers and PE teacher. A date and time for each group will be emailed.</li> <li>• Leann said that the new NTPRD books are available and 300 have been held back for our task force. We can put them together and get them out to schools by early September. The book runs from September to November.</li> <li>• Each group member is to gather activities and events going on this fall to include in the book and for the calendar.</li> <li>• The group divided into teams of 3 for each school:               <ul style="list-style-type: none"> <li>• Fulton: Anita, Roy, Bonnie, Donald</li> <li>• Perrin Woods: Anita, LeeAnn, Christy, Paul, Carlisa</li> <li>• Lincoln: Anita, Bryan, Rachel</li> </ul> </li> <li>• Heights and weights will need to be collected on all 2<sup>nd</sup> grade students. In Sept. and in May. ....the group will work with each school to schedule a time and may request support of the hospital. A permission slip will need to be developed for the school and a date and time set.</li> </ul>	<p>Task Force group booklets Ready by 2<sup>nd</sup> week of Sept.</p> <p>Task Force to collect information on community events</p> <p>Task Force members by end of September</p>
<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>• Sept. 21, 2016 @1:00 located at National Trail Parks and Recreation District</li> </ul>	Anita