



Meeting Highlights and Action Plan

Agenda Item/ Topic	Key Points	Action Items	Responsible Party/ Timeline
Review the Survey	<p>The team reviewed the survey, tweaking a few items such as moving the members that were listed on the last page to the front so everyone would know who they were giving responses to. These changes were made to the survey monkey survey. The paper survey which had similar results needed to have spaces added for the individuals name and organization listed on it as well as a link to the online survey. The plan for the electronic survey once the changes are completed is to have Leslie from PP disseminate this to the agencies that we provide to her and then allow me to receive the results for the Task Force. If we do not get enough responses via the electronic version, then we will hand deliver the paper survey at that time. I will send out an email to the task force members letting them know when the survey is completed and is being sent out. At our next meeting in March we hope to have the results at this time.</p> <p>It was decided that we would focus on the school system now and later possibly develop another survey that would focus on asking parents what they know about what is offered in school etc.</p>	<p>Carlisa- Send changes to Leslie PP for the electronic survey, send changes to the hard copy to Leslie from FCFC. Alert members when survey will be sent out, collect results for the next meeting.</p> <p>Leslie FCFC- get the list serve for schools so the survey can be sent out, make the changes to the hard copy documents</p> <p>Leslie PP- make changes to the survey and send out to the list serve provided to her allowing access to Carlisa to compile the results of the survey itself.</p>	<p>Carlisa- Send changes to Leslie PP for the electronic survey, send changes to the hard copy to Leslie from FCFC. Alert members when survey will be sent out, collect results for the next meeting.</p> <p>Leslie FCFC- get the list serve for schools so the survey can be sent out, make the changes to the hard copy documents</p> <p>Leslie PP- make changes to the survey and send out to the list serve provided to her allowing access to Carlisa to compile the results</p>
Review Goals from CHA/CHIP	<p>The team reviewed the colored copies of the progress on our goals for the CHA/CHIP process. We focused on the topics that were colored yellow for slow progress and red for those that needed immediate attention which were red. We talked about a possible workshop to address equipping parents with educational materials to talk to their kids and or equipping them with the necessary tools, we</p>	<p>Collect and bring new data to the next meeting to start working on placing this in a newsletter format.</p> <p>Get contacts from MH and DD to reach out to with our</p>	<p>All task force members.</p> <p>Carlisa- reach out to DD nurses and MH contact.</p>

	<p>discussed social media, making a new brochure to display at sporting events or go home with the student, holding a mandatory meeting to discuss this issue, putting information on the website developing a newsletter. The newsletter issue was agreed upon as a place to start which will include local Clark County data and would address making statements such as Don't let your child be the next statistic and discuss how to talk to your kids, where to gain additional information and links to other services, this could be placed on the health district website and additional links added to it and we could track how many hits we may get from the exposure.</p> <p>The other goal we discussed was disseminating culturally appropriate sexual health information to vulnerable populations. We are currently partners with the New Carlisle Health clinic as well as the literacy council and Dole to share the information which the team felt we needed to include birth control and std information along with the prenatal grid and possibly updating the grid itself to include all of these areas and title it something different instead of the prenatal grid. We are currently working with McKinley Hall and they have all of our information and resources and we receive referrals from then, Shirley gave out some information about the nursing staff at TAC and Quest that we could reach out to ensure that they have our information for those individuals who may need to access this. We will also find contacts for MH services as well.</p>	<p>current materials. Assess changing the format of the prenatal grid to include other resources such as Birth Control and STD information.</p>	
<p>Next Meeting</p>	<p>Next Meeting will be on Monday March 6th at 1:30 at the EC/WIC building.</p>		

Attendees: [list by first name, last name] or Refer to sign-in sheet

Attachments: [list]

Notes Generated By: [Carlisa Parker, January9, 2017]