



Healthy Eating Task Force

April 3, 2017

Community Health Assessment/Improvement Plan

Meeting Highlights and Action Plan

Attendance	C. Williams (CCCHD/WIC), J. Elder (CHF), E. Evans Peterson (CCCHD/CHC), M. Archambeau (Second Harvest), C. Young (CMHP), E. Roberts (OSU Extension), H. R. Moor-Ali (Wellness Center), S.Torres (United Senior Services), B. Phipps (Second Harvest/Clark State), S. DeWeese (Catholic Central)		
Agenda Item/ Topic	Key Points	Action Items	Responsible Party/ Timeline
<p>CHA/CHIP Steering Committee Updates</p>	<ul style="list-style-type: none"> Youth Risk Behavior Survey (YRBS) will be administered in Clark County Schools Sept. 2017. Task Force has been asked to review core questions and consider additional questions for results related to objectives. Copies of both the standard questions and the optional available questions were distributed at the meeting. No changes in the questions or responses is allowed and a limited number of optional questions can be included, due to time limits on the survey administration. Please respond to Carolyn on any optional questions you think should be included by 4/12/17. CHA/CHIP 2016 Progress Report finalized, including Healthy Eating TF narrative and updated dashboard. It is available and shared on the CCCHD website. Summary updates the community on progress in all aspects of the CHIP, including nutrition and healthy eating, through Dec 31, 2016. Minutes and work plans to continue being posted on CCCHD website. Healthy Eating Task Force (HETF) work product updated March: New facilitator information, Nov-current month meeting minutes, and updated 2017 work plans. Updated versions will be posted throughout the year as work is completed. 	<ul style="list-style-type: none"> ✓ Forward feedback on questions by email to C. Williams ✓ Review core questions and respond to optional questions to request steering committee add to YRBS. ✓ Submit minutes following monthly meeting to T. Fisher and any work plan updates to C. Conover with CCCHD for online maintenance. 	<ul style="list-style-type: none"> ✓ C. Williams/provided at meeting ✓ All Task Force Members/by 4/12/17. ✓ C. Williams/1 week following monthly mtg
<p>Work Plans</p>	<ul style="list-style-type: none"> Access/Transportation: Complete except for final step – “Use data to create plan of action.” This objective also coincides with a CCCHD Creating Healthy Communities grant objective. A survey is being collected in New Carlisle and preliminary results were discussed. Full results will be available shortly and E. Evans will bring final results back to the next HETF meeting in May. E. Evans explained the pilot program for 2017 will be providing transportation in New Carlisle from Park Layne Elementary and Main and Washington Streets. Community partners are being sought to provide rides on one, two, three or four Saturdays during the New Carlisle Farmer’s Market (NCFM) season: June 24 – September 16. C. Young mentioned several area churches (Southgate Baptist, First Christian, First Baptist, Honey Creek) as well as Nehemiah Foundation that might be able to do one or more of those days. M. Archambeau also recommended reaching out to several other churches she can contact, as well as a local car dealership regarding the pilot program. 	<ul style="list-style-type: none"> ✓ Identify ways to unify/coordinate all churches (vehicles, staffing, schedule). ✓ Finalize updated transportation work plan to finalize access to healthy foods work plan. ✓ Update at May meeting 	<p>All members/Bring ideas to May meeting. E. Evans and C. Young will also meet to discuss options.</p> <p>All members/May meeting</p> <p>E.Evans/May Meeting</p>

	<ul style="list-style-type: none"> • Education: C. Williams and E. Evans met with OSU Extension contacts regarding the status and need for current work plan. Propose editing current plan to include CATCH program. C. Parker will make a presentation of this program at the next HETF meeting in May. 	✓ Update at May meeting	C. Williams/May Meeting
Food Council/Coalition/Coop/Hub/Market Updates	<ul style="list-style-type: none"> • C. Young shared aggressive timeline for Myer Market with vendor survey nearly complete. Results from survey will be shared next month. Potential opening date of early 2018. Working on temporary space option if Market project renovations are approved; Bushnell Building may be one option but in early stages of discussion. • C. Williams summarized the results of recent meeting J. Elder and several OSU Extension members and gave update on the Foods Council progress. Next meeting will be a working meeting with Dave Estrop. 	<ul style="list-style-type: none"> ✓ Update HE Task Force with potential involvement &/or needs of Market Project ✓ Update HETF with potential involvement &/or needs of Foods Council 	<ul style="list-style-type: none"> ✓ C. Young/as available during future task force mtg. ✓ C. Williams/as available during future task force mtg.
Member Updates	<ul style="list-style-type: none"> • C. Williams announces WIC will continue with New Carlisle Farmers Market Program this year; however, no plans at this point to begin the program in Springfield for summer 2017. C. Williams and E. Evans will be attending a training in May 4, 2017 to get more information regarding projects. C. Williams will also be communicating with Cameron regarding potential future involvement with Springfield market. • B. Phipps will be reaching out to several growers to participate in the New Carlisle Farmer's Market to bring more produce to the NCFM. HETF agreed that more produce volume is very important for success of SNAP/WIC programs. • M. Archambeau discussed several promotional items and a catalog for these items, including a child-size produce shopping bag. Samples were displayed. 		
Tentative 2017 Meeting Schedule	<p>All meetings are tentatively scheduled for 10am in the WIC/EC Building at 2685 E. High St. Springfield, OH 45505 in the conference room.</p> <ul style="list-style-type: none"> • Tuesday, May 2 • Monday, June 5 • Monday, July 10 • Tuesday, Aug 1 	<ul style="list-style-type: none"> • Tuesday, Sept 12 • Tuesday, Oct 3 • Tuesday, Nov 7 • Tuesday, Dec 5 	
Adjourned: Next meeting: May 2, 2017 at 10am in conference room at WIC/EC Building at 2685 E. High St. Springfield, OH 45505			