



Meeting Highlights and Action Plan

Topic	Key Points	Action Items <i>Including Responsible Party/Timeline if applicable</i>
Task Force Members Present	S. Dahlinghaus, A. Kaup-Fett, M. Ivory	
Updates	<ul style="list-style-type: none"> • A. Kaup-Fett shared that she contacted NE Schools to discuss tobacco education requirements, the school was not aware of any state requirements. She discussed the idea of targeting schools based on data. • S. Dahlinghaus is still working with direct supervisor and admin regarding CCCHD involvement with tobacco education in schools • M. Ivory shared that typically, tobacco education has to correlate with a standard. 	
Review Evidence Based Practices	<ul style="list-style-type: none"> • The group reviewed two evidence-based practices: <ol style="list-style-type: none"> 1) http://www.thecommunityguide.org/tobacco/massreach.html 2) https://www.tobaccofreekids.org/research/factsheets/pdf/0051.pdf 	
SMART Goals	<ul style="list-style-type: none"> • The group determined the 3 SMART Goals to be presented to the CHA/CHIP group on 3.29 – the goals are fluid, can be changed as more information is obtained. <ol style="list-style-type: none"> 1) By 3/2019, the Tobacco Task Force will assist in the implementation of a Tobacco21 ordinance. 2) By 3/2019, the Tobacco Task Force will increase awareness of existing education, cessation, and prevention programs and services. 3) By 3/2019, the Tobacco Task Force will provide tobacco prevention education to 1 county middle school and 1 city of Springfield middle school. 	✓ Group members are continuing research to further develop each goal.
Work Plans	<ul style="list-style-type: none"> • The group began outlining the work plans. • A. Kaup-Fett contacted city hall to determine process of getting item on city council meeting agenda. 	✓ S. Dahlinghaus will type the group's work plan ideas and send them out for review.
March 29th	<ul style="list-style-type: none"> • For the March 29th meeting, the group will have the goals and a presentation of the group's progress ready to present. 	

Next Meeting: TBD