



Meeting Highlights and Action Plan

Topic	Key Points	Action Items <i>Including Responsible Party/Timeline if applicable</i>
Members Present	S. Dahlinghaus, A. Kaup-Fett, M. Ivory,	
Review FDA Timeline	<ul style="list-style-type: none"> • The group reviewed the new FDA regulations timeline and discussed if we could utilize it for anything at this time. • We could use these regulations to conduct compliance checks with our STAND groups. 	<ul style="list-style-type: none"> ✓ Research: who enforces these regulations at the local level?
Adoption of a new project?	<ul style="list-style-type: none"> • Idea #1: Springfield Metropolitan Housing has shown interest in becoming smoke-free with the assistance of CHC grant resources. The Tobacco Task Force could assist with 1 complex becoming smoke free. <ul style="list-style-type: none"> - SMHA has ~8 complexes. - Which complexes are going to be smoke-free? • Idea #2: compliance checks. Conducting spot checks at tobacco retailers to ensure they are following regulations. <ul style="list-style-type: none"> - In the past, M. Ivory has overseen STAND groups: kids try to purchase, look to see if there are signs posted. Made note of who sold to minors. In some cases, you could have law enforcement with you. 	<ul style="list-style-type: none"> ✓ Research: what is considered “multi-unit” housing? 2 or 4 units and up? ✓ When does all HUD housing have to be smoke-free? ✓ S. Dahlinghaus will develop a work plan for the additional goal and send it to the group.
Community Outreach Video/STAND	<ul style="list-style-type: none"> • CCED has 2 students working on an outreach video. • CTC showed interest, needs follow up. • Letters need to go to schools regarding STAND participation within the next month. 	<ul style="list-style-type: none"> ✓ S. Dahlinghaus will email CTC to see if they are still interested. ✓ S. Dahlinghaus will edit work plan to reflect changes.
Post-Cessation Support Group	<ul style="list-style-type: none"> • The group revisited the idea of a post-cessation support group. <ul style="list-style-type: none"> - Once a month, open to the entire community, to provide support at any point in the quitting process. • M. Ivory’s next cessation class runs September 12-October 17 • Costs: supplies, snacks/drinks, puzzles, activities • Staff: M. Ivory, S. Dahlinghaus, V. Carter? A. Biles? C. Parker? • Structure: open conversations, if conversation is slow, the facilitator will have a book of topics to choose from. Giveaways, short presentations/guest speakers, attendance tokens • Funding: CCCHD, CHF Mini Grant • Proposed start date: Wednesday October 26th 5:30-6:30pm • Questions: building use, staffing, security, frequency of meetings 	<ul style="list-style-type: none"> ✓ S. Dahlinghaus will meet with Health Commissioner Patterson to discuss this structure and next steps.

Next Meeting: TBD